

Schedule Change Information

- Each student was advised that requests made during the pre-scheduling process **are not guaranteed**. The offering of any course is dependent upon sufficient enrollment as determined by the administration and/or the Board of Education. Additionally, a course may be offered during a period that cannot be accommodated in the student's schedule of required courses or the student may not meet the prerequisites for the course.
- Each student is required to schedule a minimum of **7.5 credits**. All students must schedule a minimum of classes that results in no more than 1.5 study halls. Any exception to this practice will require approval of administration. If a student does not request enough courses, the school counselor and/or administration reserves the right to complete the student's schedule as needed.
- When the student is pre-scheduling, they were asked to select at least 9 courses. These will include core academics, required courses and 2-3 elective options.
- Students and parents/guardians are reminded that **certain courses have prerequisites**. The student must have met the prerequisites or on track for meeting the prerequisites before requesting the course. Final grades were checked to make sure prerequisite grades were earned and in some cases, teachers will be consulted for their final approval.
- Schedule changes can be made before the beginning of school on the dates listed on the website.
- **Schedule changes can be made within the first five (5) school days**. Schedule changes may require parent/guardian permission and in some cases, teacher approval. Any student who chooses to drop a course after five (5) days will receive a withdrawal failure on their report card. Exceptions to this will be made on a case-by-case basis, during which the high school principal will be involved and will exercise their professional judgment.